



ASH GREEN SPORTS CENTRE

(Run and managed by Ash-cum-Ridley Parish Council)

Ash Road, New Ash Green, Longfield, Kent, DA3 8JZ

Telephone: 01474 702760 Email: info@ashgreensportscentre.co.uk

Privacy Notice

This privacy notice is published in accordance with the EU General Data Protection Regulations (GDPR) which formally comes into effect of the 25th May 2018. This notice provides general information on the way in which the personal information you provide is managed and processed by Ash Green Sports Centre (the data controller)

Information we collect about you

We may collect and process the following data about you:

- Information provided voluntarily by you. For example, when you register for membership, make a comment or complaint.
- Information that you provide when you communicate with us by any means such as email, letter or telephone call.

Use of your personal data

The information you have provided to Ash Green Sports Centre will be used to administer your membership, promotional offers or hire of facilities which could include Ash Green Sports Centre contacting you following submission of the Consent Form.

Your personal information will not be shared with any third party without your prior consent.

Information Security

Ash Green Sports Centre cares to ensure the security of personal data. We strive to make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and relevant policies.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted in accordance with our retention policy.

Your Rights

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer: info@acrpc.org.uk

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact: info@ashgreensportscentre.co.uk.

Information Deletion

If you wish Ash Green Sports Centre to delete the information about you, please contact: info@ashgreensportscentre.co.uk.

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact info@acrpc.org.uk

Rights Related to Automated Decision Making and Profiling

Ash Green Sports Centre does not use automated decision making or profiling of personal data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to Ash Green Sports Centre's Data Information Officer: info@acrpc.org.uk or the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113